

THE JOURNEY OF LANDING YOUR FIRST JOB AFTER YALE-NUS

Have you identified your focus in the job search?

Yes, I know the type of roles I'd like to apply for.

No, I am unsure in which roles I can make the most impact.

Are your resume and LinkedIn up to date?

Yes, both are ready.

Meet with CIPE Career Services – we'd love to help!

Reflect on your most significant experiences in the past few years. Why did you choose your major, CCAs, internships, volunteer work? What were your most proud accomplishments or difficult challenges? Assess your strengths and weaknesses.

Know what you have to give. The skillsets you've developed are likely connected to specific roles at various organisations.

I have identified my key skillsets through self-reflection.

I am unsure how I can contribute to employers.

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Have you started a list of opportunities you may be interested in?

Yes, I have started a document that lists 20-40 opportunities of potential interest.

Keep growing and modifying your list as you gather more information!

I have some ideas in my head, but have yet to write them down.

Start a spreadsheet tracking your mental list, and look to expand it to 20-40 opportunities.
<http://bit.ly/targetlistbstorm>

Are you building networks with professionals?

Yes, I have been in contact with professionals.

I'm not sure how to do that, and am nervous about networking.

Ask people you already know for introductions. Reach out to set up an informational interview, asking for 15-30 minutes over coffee, Skype, or phone.

Prepare by brainstorming questions that are flattering and fun to answer. Consider the TIARA framework for asking questions:
Trends | Insights | Advice | Resources | Assignments

On the day of, focus on listening (vs. selling yourself). Your goal is NOT to ask for a job, but to learn more about the job through an interest in the other person.

Stay in touch with the contact using good email etiquette. Who knows when a suitable opening will come!

Check job portals for suitable openings. Submit applications thoughtfully, mentioning any individuals you have met along the way.

Are you prepared for interviews?

Yes, I have practised telling my story and am prepared to be called any day.

I've done interviews before but it's been a while.

Refine your stories by writing out answers to common interview questions.

Practice using the Mock Interview feature on Symplicity. Contact the CS team for live practice and feedback.

How will you evaluate and decide on offers?

Before the Offer: Rank the organisations as you interview
Getting the Offer: Prepare to handle properly

- Thank the hiring manager/recruiter
- Be careful not to give verbal acceptance
- Inquire about next steps

More information about language you can use is available [here](#).

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